



# UPPER HUTT COLLEGE



Prospectus 2022





# WELCOME



Kia ora and welcome

Upper Hutt College is a thriving, diverse and successful learning community with a reputation for academic excellence within a safe, caring and positive environment. We offer a broad curriculum that is well-suited to the needs and aspirations of our students, with courses to interest and inspire every student, from the traditional academic subjects to the Performing and Visual Arts, Physical Education and Adventure, and Technology areas.

Our school campus gives our students modern and attractive classrooms and learning spaces that enhance their learning experience. We also offer a wide range of extra-curricular and leadership activities that provide students with opportunities to enjoy new experiences, make new connections and represent their school.

Our students' well-being and their engagement with the school are key factors in their success at college. A strong pastoral network supports students, and a programme that carefully transitions Year 9 students into the school provides a solid foundation for success and happiness at school. A PB4L programme that focuses on key values of respect, responsibility, resilience and manaakitanga provides a positive teaching and learning environment for all.

These are exciting times for our school, as we make clear and visible progress towards our vision for Upper Hutt College - a vibrant and modern learning environment that will engage and empower every learner to realise their full potential.

Thank you for your interest in Upper Hutt College. I look forward to showing you our school and discussing the ways in which your son or daughter will benefit from being part of our school.

Ngā mihi nui

Judith Taylor  
Principal



# OUR VISION

Upper Hutt College is a vibrant and modern learning environment that will engage and empower every learner to realise their full potential.



# MISSION STATEMENT

Upper Hutt College is a community, passionate about learning, that encourages pride, participation and excellence.



# ACADEMIC SUCCESS

Upper Hutt College has continued to raise the academic achievement of our students, particularly with their NCEA results.

In 2020, our students achieved excellent results, with 87% of Year 11 students gaining NCEA Level 1 and 91% gaining NCEA Level 2

Academic success begins in the junior school, where our Certificate of Achievement provides regular ongoing academic success as well as key behavioural competencies. Testing is completed in literacy and numeracy to identify learning needs.

In Year 10, many subjects offer an NCEA standard. Depending on the options students choose, students could enter Year 11 with around 15 – 20 credits towards the 80 required for NCEA Level 1. We also offer a Year 11 placement in one subject to the highest achievers moving into Year 10. Last year, 6 students were so placed and each achieved excellent academic results in that subject.

Our literacy and numeracy rates at Year 11 are very high – over 90% of students gained this for NCEA Level 1.

We recognise academic success in a number of ways, including an Academic Assembly where those who have gained NCEA Level 1 or 2 with a Merit or Excellence endorsement are presented with certificates and badges.

Students and parents are able to track NCEA progress any time any place via our Kamar portal, accessed through the college website. and the UHC App.





# BEING A YEAR 9 STUDENT AT UHC

We realise that the transition from Intermediate or Primary school to a larger secondary school can be challenging for many students, so we work hard to ensure our new students at Year 9 feel comfortable in their new school and well supported.

## The First Days

All new Year 9 students and their families and whanau are welcomed to the school with a full powhiri. Students then take part in a two day Orientation programme, designed to introduce students to important aspects of their new school, help them feel comfortable with new routines of classes and teachers, make new friends and have fun.

## Subjects

All Year 9 students study the core subjects of English, Mathematics, Science, Social Studies, Physical Education and Health, as well as 4 options. More information can be found on the junior curriculum page in this prospectus. Each student is a member of a Year 9 Ako class where the teaching and learning of the core subjects happen.

## Ako Teachers

Each Ako class is led by an Ako teacher, who will also be the teacher of one of the core subjects. The Ako teacher is the person who will get to know all students in their class very well, as the Ako teacher does not change from year to year, thus strengthening the relationship between student (and their family and whanau), and Ako teacher. Three days a week, all students check and connect with their Ako teacher for 10 minutes. Two days a week, Ako time is 40 minutes long and lessons and activities such as PB4L activities, goal setting, career advice and school wide competitions take place.



## Year 13 Ako Leaders

All Year 9 Ako classes have 3 or 4 Year 13 leaders attached to the class who spend some Ako times with the class. They provide another way of supporting the Year 9 students by helping them get to know the school and form new friendships.

## Ako Teacher Meet and Greet Evening

In late February, parents and whanau of Year 9 students are invited to a Meet and Greet evening where they can meet their child's Ako teacher and other key Year 9 staff and ask any questions about the school.

## Houses

All students at Upper Hutt College are put into a House. Our Houses are named after famous New Zealanders and have a colour that represents the House. The Houses are: Blake (Red), Hillary (Yellow), Jackson (Green) and Te Kanawa (Blue). Every year, a House competition runs where students compete in a range of events including Sports Day and Olympics of the Mind, with the winning House receiving the Peter Lee Trophy.



## Assemblies

Year 9 students have assemblies throughout the year. There are 3 different types of assemblies.

Principal's assemblies - with all Year 9 students

House assemblies - with all students in your House

PB4L assemblies - assemblies that focus on our school's PB4L values

## Lunchtime Activities

There are sports, games and competitions that run at lunchtimes in both the gyms. The Library also has chess, cards and board games which are regularly used by many students at break and lunchtimes.

## Homework Club

We run a Homework Club with a teacher supervising after school every day in the Library. This is great for students who may need extra support with completing homework tasks, or for those who would like a quiet and comfortable place to work after school.

## BYOD

It is highly recommended that all students starting in Year 9 bring their own device (laptop, chromebook or tablet) to school. Having their own device supports learning, develops digital skills and allows connection with, and access to, the wide range of resources available in the wider world.

## Support

There are lots of people to support our Year 9 students. As well as Ako teachers, we have a Year 9 Dean, a Junior Dean and an Assistant Principal as Head of Year. We also have two trained Counsellors and a Youth Worker.

Here are a few Year 9 students who are sharing what they think of being a Year 9 students at Upper Hutt College



*"The thing I like about being a student at UHC is that I love to experiment with new things, such as sports and subjects. There are so many options for sports."*  
Kaylee - Year 9



*"I like that the teachers at UHC are nice and supportive and help you when you need it."* Alex - Year 9



*"One of the many things I like about UHC is how you go from class to class for different subjects."* Axel - Year 9



*"A few things I love about UHC are all the nice teachers and fun events they have. One of my favourite was Pink Shirt Day where you got to eat pink food and learn about the anti-bullying message at this school."* Aadi - Year 9



# FACILITIES

Upper Hutt College is a decile 6, state co-educational school, situated in Trentham, Upper Hutt. The roll in 2020 is just under 1,000 students.

The college is set in 9 hectares of lovely grounds, encompassing rugby, cricket and football fields, an astroturf as well as netball and basketball courts.

The facilities at Upper Hutt College include:

- Creative Arts Centre, incorporating a Music room and practice suites, a Media Studies room with high end computers, two Art teaching rooms, a senior Art room and a Photography suite, a Drama room and a Dance studio, complete with a sprung floor
- Student cafeteria and a barista shop
- Modern Administration Block, housing 8 state-of-the-art classrooms, a Deans Centre, student and visitor reception areas, administration offices and staffroom
- Sports Centre incorporating 2 gyms and a weights room
- Astroturf courts for all weather sports and hard courts for netball, basketball and volleyball

- Library with a comprehensive range of books and student access to computers and the internet
- Science classrooms including specialist Science laboratories
- Specialist computer classrooms supplemented by computer pods, classroom computers and sets of chromebooks
- Specialist technology rooms for Wood, Metal, Digital, Food and Textiles Technology
- Awhina Resource Unit for students with special learning needs

Upper Hutt College's population reflects New Zealand's society. The school has an International programme that welcomes students from Asia, South America and Europe to learn in a New Zealand school. Many of these are fee-paying students and some also come on international exchange programmes.

*Due to the border restrictions currently in place, we only have a small number of international students. We will be looking to rebuild our International Department when restrictions have eased.*



# CURRICULUM PATHWAY

Year 9	Year 10	Year 11	Year 12	Year 13
English* ESOL	English* ESOL	English101* English102 Internal English103 ESOL	English 201* English 202 Internal English 203 ESOL	English 301 English 302 English 303 ESOL
Mathematics*	Mathematics*	Mathematics101* Mathematics102 Mathematics103	Mathematics 201 Mathematics 202	Maths with Calculus Maths with Statistics Mathematics 303
Science*	Science*	Science101* Science102 Biology	Physics Chemistry Biology	Physics Chemistry Biology
Social Studies* History	Social Studies* History	Geography History	Geography History Tourism	Geography History Tourism Classical Studies
Physical Education* Health* Adventure Education	Physical Education* Health*	Physical Education101 Physical Education102 Health	Physical Education Adventure Education Sport Leadership Health	Physical Education Adventure Education Sports Performance Community Sports Leadership Health
Art	Art	Art	Painting Photography Design Print Making	Painting Photography Design Print Making
Maori Japanese Spanish	Maori Japanese Spanish	Maori Japanese Spanish	Maori Japanese	Maori Japanese
	Commerce	Commerce	Commerce Financial Literacy	Commerce
Dance Drama	Dance	Dance Drama	Dance Drama	Dance Drama
			Media Studies	Media Studies
Music	Music	Music	Music	Music
Food and Nutrition Textiles Technology Design & Visual Communication (DVC) Hard Materials Tech.	Food and Nutrition Textiles Technology Design & Visual Communication (DVC) Hard Materials Tech.	Food & Nutrition OR Hospitality & Catering Textiles Technology Design & Visual Communication (DVC) Building and Construction (BCITO) Mechanical Engineering	Food & Nutrition OR Hospitality & Catering Textiles Technology Design & Visual Communication (DVC) Building and Construction (BCITO) Mechanical Engineering	Food & Nutrition OR Hospitality & Catering Textiles Technology Design & Visual Communication (DVC) Building and Construction (BCITO)
Digital Technology Digital Science (Electronics)	Digital Technology	Digital Technology101 Digital Technology102	Digital Technology Computing	Digital Technology Computing
Foundation Skills	Foundation Skills	Pathways Skills for Work and Life	Pathways Retailing Gateway Future Pathways	Pathways Retailing Gateway

\* Compulsory Subjects

Subjects will run depending on sufficient student numbers



# JUNIOR CURRICULUM

To ensure that all students have the opportunity to reach their potential, we offer a range of classes for Year 9 students.

Placement in these core classes is based on entry tests which students sit at the end of Year 8 and the recommendation of their contributing schools. We have accelerate classes, learning assistance classes and mainstream classes into which the majority of our students are placed.

Numbers in classes vary from about 15 in the learning assistance classes to 30 in the accelerate classes, and all students are provided with encouragement and opportunities to extend their academic abilities.

## Year 9

All students in Year 9 study English, Mathematics, Science, Social Studies, Physical Education and Health. In addition to this, students can select up to FOUR options. All options are half year courses except for languages which may be taken as a full year course. Further details will be available when students select their Year 9 courses at enrolment.

- Digital Technology
  - Art
  - Spanish
  - Food Technology
  - Drama
  - Japanese
  - Textiles Technology
  - ESOL
  - Maori
- Foundation Skills
  - History
  - Music
  - Hard Materials Technology
  - Adventure
  - Digital Science (Electronics)
  - Design & Visual Communication (DVC)



## Year 10

All students study English, Mathematics, Science, Social Studies, Physical Education and Health and they also study TWO options for the full year. Many courses offer a small number of credits towards NCEA Level 1.

## Certificates of Achievement

The Year 9 and 10 Certificates of Achievement are awarded to students at the end of the year and recognise a student's effort and achievement. With their learning in each subject, as well as their attendance and extra-curricular activities, the certificates enable Year 9 and 10 students to develop the skills necessary for success in NCEA and provide an incentive for them to work consistently to the best of their ability. High achieving students can earn a Certificate of Achievement endorsed with Merit or Excellence.



# SENIOR CURRICULUM

## Qualifications

The National Certificate of Educational Achievement (NCEA) is the main qualification for all senior secondary students. In Years 11, 12 and 13, students study towards obtaining sufficient credits to gain NCEA at Level 1, 2 and 3. In each of the subjects at senior level, there is a mix of internal and external assessments, involving achievement standards and / or unit standards.

Other qualifications offered may include:

- National Certificate in Mechanical Engineering Technology (Level 1)
- National Certificate of Tourism (Introductory Skills) (Level 2)
- National Certificate of Retail (Level 2 and Level 3)

## Year 11

All students study six subjects which include English, Mathematics, Science and three options. Students may choose from several different English, Mathematics and Science courses, depending on their individual needs and abilities. Some students may be directed into courses depending on their Year 10 performance.

## Year 12

All students must study English and five other subjects. Most subjects at NCEA Level 2 have pre-requisites to entry based on the number of credits achieved at NCEA Level 1.

## Year 13

Students study five subjects. Most students will work towards an NCEA qualification but there is a wide range of courses available and students may undertake multi-level study.



Students make their subject choices in August for the following year, and consult with their Dean and appropriate HODs. The availability of a course at any level is dependent on the numbers wishing to take it. Some subjects have a restriction on numbers and some have pre-requisites. The Course Handbook will be available in Term 3.





# EXTRA-CURRICULAR ACTIVITIES

There are a large number of different activities available to students.

## Cultural

- Amnesty International
- Music Lessons
- Choir / Choruses
- Cultural Committee
- Debating
- Jazz / Blues / Concert Bands
- Environmental Group
- Barbershop Quartet
- Kapa Haka
- Polynesian Club
- School musicals
- Drama
- Productions
- Cultural Evenings
- Games Group
- 40 Hour Film Festival

## Sport

- Athletics
- Badminton
- Basketball
- Cricket
- Cross Country
- Fencing
- Futsal
- Golf
- Hillary Challenge
- Hockey
- Interform Sports
- Lawn Bowls
- Volleyball
- Netball
- Touch Rugby
- Rugby
- Football
- Squash
- Tennis
- Rugby League
- Softball
- Ultimate Frisbee

## Service

- 40 Hour Famine
- Student Mentor
- BOT Representative
- Peer tutor
- House Leader
- Library Assistant
- Environment Committee
- Search & Rescue team
- School Ball Committee
- School Leader
- PB4L Committee
- Sound & Lighting Crew
- Sports Committee
- Student Council
- Arts Committee
- Peer Mediator
- Year 13 Ako Leader

## Classroom

- Homework Club
- Drama Productions
- Science Forums
- Market Days
- Olympics of the Mind
- Work Choice
- Field Trips
- Cooking Competitions
- National and International English / Science / Mathematics Competitions



# STUDENT LEADERSHIP

To ensure that all students feel a sense of belonging within the school, we promote participation, build relationships between students of different levels and foster student leadership.

## We have

- Opportunities for students to take leadership roles within the Year level, House and wider school community.
- Student Leaders - Head Boy and Head Girl, Student Representative on the Board of Trustees.
- House Leaders - Senior Students within each House are voted for by students and play an important role in House Assemblies, Inter-House Competitions and as role models. Each House also has a number of junior students as leaders.
- Student Committees - Students meet regularly to discuss school-wide issues as members of the Student Committees - Arts, Sports, PB4L, Cultural and Environment. Students from all year levels are encouraged to develop their leadership skills by being a part of these Committees.
- Peer Mediators - Peer mediators are students from a range of year levels who undergo training to learn how to support their peers in resolving conflict.
- Peer Tutors - Senior students who choose to give up study time, or help at the Homework Centre, to assist other students with reading or in particular subject areas.
- Year 13 Ako Leaders - Year 13 Ako Leaders work closely with Year 9 students in an Ako class setting to form relationships, assist in learning and support them in other aspects of school life.
- A House System, where the school and its staff are divided into 4 Houses - Blake, Hillary, Jackson and Te Kanawa. A vigorous and well supported Inter-House Competition is run every year, with Houses competing for the Peter Lee Trophy. Students are encouraged to participate in a wide variety of events, including Athletics Day, Upper Hutt College Week, Olympics of the Mind, a Haka competition and Inter-House sport.





# STUDENT WELLBEING

In order for students to achieve their best at Upper Hutt College, we provide a number of support systems.

## We have:

- The Ako Teacher is the person who has overall responsibility for day to day matters involving the student in their Ako class. The Ako teacher sees the class daily and is the person to whom routine notes and queries about absences, health matters, uniform etc should be directed.
- Deans have a broad overview of their Year Level Whānau on matters of guidance and discipline. Concerns regarding courses, subject changes or attendance can be directed to the Deans.



- The Deputy Principal and Assistant Principals also have a Head of Year responsibility and work closely with the Deans on matters relating to guidance and discipline. Queries regarding school policy or matters of a more serious nature may be directed to them or to the Principal.
- The Heads of Department are in charge of the courses, resources and progress of students taking their subjects. Queries related to a specific course or subject can be directed to the subject teacher or HOD concerned.
- The Counsellors may be contacted by students or parents/ caregivers on matters relating to school or personal issues.
- The Careers Advisor helps students with queries regarding careers and future pathways.
- Peer Mediators are students from a range of year levels who undergo training to learn how to support their peers in resolving conflict.
- Peer Tutors are senior students who choose to give up study time, or help at the Homework Club, to assist other students with reading or in particular subject areas.
- The Homework Club which is run after school, supervised by teachers and senior students.
- Our well-qualified Teacher Aides support both staff and students in everyday teaching and learning where necessary.



# SPORT

UHC is a strong sporting college. We have wonderful sports facilities with a large and fully equipped Sports Centre that contains 2 full gyms and a weights room.

There are many different sports on offer at UHC for both the winter and summer seasons. Students are strongly encouraged to play a sport for our school throughout the year.

The summer sports we have on offer at UHC are: Archery, Cricket, Futsal, Lawn Bowls, Touch and Volleyball. The winter sports we have on offer are: Badminton, Basketball, Football, Hockey, Netball, Rugby and Table Tennis.

Our sports department also supports students to succeed in Athletics, Cycling, Equestrian, Orienteering, Roller Skating, Smallbore Rifle Shooting and Swimming.

Many of our students are also supported in coaching, refereeing and officiating in many different sports.

Our Director of Sports, Sam Twomey, has oversight of all sporting activities and events at the college. He meets with all new Year 9 students at the start of the year to talk about the different sports we offer and to discuss the sports enrolment process. He is always available for any students to discuss their sporting needs and interests. The school also has a Sports Activator, who encourages participation across all codes.

## Athlete Development Programme

The Athlete Development Programme is designed to support and develop our student athletes who are achieving highly within their chosen sport. Sport education, fitness and sport-specific sessions that are aligned to the goal of achieving a well-rounded student athlete are what this programme focuses on.





# ENROLMENT

It is simple to enrol your child at Upper Hutt College.

## Step One

Download and complete the Enrolment Form available from the school website ([www.upperhutt.school.nz](http://www.upperhutt.school.nz)) and email it or drop it into the college Office.

## Step Two

In Term 3, we will contact you to arrange an enrolment interview, to be held with a parent/caregiver and student together with a senior staff member. This will be an opportunity to discuss your child's learning requirements, and anything else the school needs to be aware of to best meet the needs of your child.

## Step Three

Year 9 students starting in 2022 will receive further information about the beginning of the year closer to the time. All Year 9 students take part in a 2-day Orientation Programme that introduces them to the school.

For enrolments at other levels, please complete the appropriate Enrolment Form found on the school website and return to the College. We will be in touch with you to arrange an enrolment interview.

## Open Day and Open Evening

Open Day (Tuesday 8 June) is an opportunity for prospective Year 9 students to visit the school and get a taste of some of the subjects they would be doing next year. We invite students from contributing schools to join us, but if you live further afield and would like your son/ daughter to attend the Open Day, please contact the college Office.

We will also be holding an Open Evening (Wednesday 16 June), which is an opportunity for parents/caregivers and whānau to visit the school, speak with senior staff and teachers and see what we offer our students.

We welcome enrolments from all students, regardless of the area in which they live – we do not have an enrolment scheme.

**Students from our contributing schools will have the opportunity to come to an Open Day and experience the school in action for half a day.**

**We welcome visits from prospective students and parents/caregivers who may have missed the Open Day. Please contact the Office for more information.**



# UNIFORM

The school uniform is worn by all students. It is available from NZ Uniforms in Lower Hutt.

The college stresses the importance of wearing the uniform tidily and correctly and reserves the right to loan students second-hand items of uniform, withdraw students from class or send students home if they are not in the correct uniform.

## Junior Uniform (Years 9 and 10)

- Sky blue monogrammed polo shirt
- Royal blue monogrammed jersey
- Royal blue monogrammed sweat top (optional)
- Green Ancient Douglas design kilt
- Grey cotton drill shorts (girls may wear the kilt or shorts)
- Footwear
  - Roman sandals in brown, blue or black, worn without socks or pantyhose OR
  - Approved black leather school shoes worn with either white socks (worn above the ankle and below the knee) or tights in navy, black or tan or UHC boy's socks.



## Senior Uniform (Years 11, 12 and 13)

Seniors may wear the Junior Uniform as detailed above, or the Senior Uniform, but cannot combine the two (eg polo shirt with black dress trousers)

- Upper Hutt College white dress shirt worn with girl's cross-over tie or boy's UHC tie
- Green Ancient Douglas design kilt
- Upper Hutt College black dress trousers
- Royal blue monogrammed jersey
- Black ie faitanga (worn with white dress shirt and tie)

## PE Uniform (for all students doing Physical Education)

- Upper Hutt College PE top
- Upper Hutt College PE shorts
- Sports shoes with non-marking soles worn with sports socks

## Additional items include

- Upper Hutt College rain jacket (lightweight or winter weight)
- Blazer (optional for seniors)
- Upper Hutt College scarf, beanie, cap or bucket hat
- Yellow and blue tie for Year 13 students only

## Other

- Students are expected to be clean and well presented. Uniform is to be worn correctly
- A plain white short-sleeved t-shirt or polyprop top may be worn beneath the school polo or white shirt
- Hair is to be clean and tidy – no extreme cuts, styles or unnatural colours
- Boys must be clean shaven
- Makeup which portrays a natural look or has an unobtrusive appearance is acceptable
- Nail polish is not permitted
- Students may wear two plain studs or sleepers in each ear, a wristwatch and one flat
- One small nose piercing is allowed, but it must be a small, plain stud. No other visible piercing is allowed, including tongue or eyebrow piercings.
- Taonga and necklaces of religious/cultural significance may be worn provided they are not visible

Please note – we are currently looking at changes in the school uniform and will advise if these are significant.





# SENIOR STAFF 2020

## Senior Leadership Team

Principal	Judith Taylor	BA, Dip Tchg
Deputy Principal	Janetta Van Maren	BA(Hons), Dip Tchg
Assistant Principal	Peter Blank	BPEd, BTchg, Dip Jour
Assistant Principal	Amy Perkins	BA, Dip Tchg
Assistant Principal	Stephen Rodger	BA, Dip Tchg

## Heads of Departments and Positions of Responsibility

Art	Rachel Clark	BFA, Grad DipEd
Dance	Donna Montgomery	BA, Dip Tchg
Drama	Jason Towersey	MA, Dip Tchg
English	Jonathan Martin	BA, Dip Tchg
Guidance Counsellor	Sue Mortimer	BEd(Hons), M.Coun, Dip Careers
CounsellingHealth	Haley Charles	BLS, BEd, Dip Tchg
International & ESOL	Janetta Van Maren (Acting)	BA (Hons), Dip Tchg
Languages	Stephen Rodger (Acting)	BA, Dip Tchg
Learning Support & Awhina	Karla Lister	BEd, Dip Tchg
Maori	Jackie Awa	Dip Mao, Dip Soc Rhb, Dip Tchg
Mathematics	Andrew Gurney	BSc, Dip Tchg
Media Studies	Zondree Pierre	BA, BCA, Dip Tchg
Music	Jill Owen	BMus(Hons), Dip Tchg
Pathways	Karina Campbell	BA, BEd, PGDipSchool Management, Dip Tchg
Physical Education	Stuart Berkeley	BA(Hons), QTS
Science	Catherine Laing	MBA, BSc(Hons), Dip Tchg
Social Sciences	Ashley Thomson	BA, Dip Tchg
Special Needs	Karla Lister	BEd, DipTchg
Technology	Nick Booth	CAPLDipSpecialist Subjects, Dip AdvStudEd, CertEd

## Deans

Year 9	Shannon-Mae Read
Year 10	Sam Keegan
Year 11	Kath Cowley
Year 12	Teresa Cargo
Year 13	Ingrid Hofsteede
Dean of Junior School	Teresa Cargo

## Board of Trustees

Garth Johnson (Chair), Mark Brewer, Jaco Greyling, Tania Jones, Tania Wilkinson, Bruce Thomas (Staff Rep), Lily Candy (Student Rep), Judith Taylor (Principal), Karen Huaki-Feaver (Board Secretary)  
The Board meets on the last Thursday of every month, 6pm in the Board Room at the College.







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