

2021



UPPER HUTT COLLEGE **PROSPECTUS**

WELCOME TO UPPER HUTT COLLEGE

Kia ora and welcome

Upper Hutt College is a thriving, energetic and successful learning community with a reputation for academic excellence within a safe, caring and positive environment. We offer a broad and diverse curriculum that is well-suited to the needs and aspirations of our students, with courses to interest and inspire every student, from the traditional academic subjects to the Performing and Visual Arts, Physical Education and Adventure, and Technology areas.

Our school campus gives our students the modern and attractive classrooms and learning spaces that enhance their learning experience, and a wide range of extra-curricular and leadership activities provides students with opportunities to enjoy new experiences, make new connections and represent their school.

Our students' well-being and their connections to the school are key factors in their success at school. A strong pastoral network supports students, and a programme that carefully transitions Year 9 students into the school provides a solid foundation for success and happiness at school. A PB4L programme that focuses on key values of respect, responsibility, resilience and manaakitanga provide a positive teaching and learning environment for all.

These are exciting times for our school, as we make clear and visible progress towards our vision for Upper Hutt College - a vibrant and modern learning environment that will engage and empower every learner to realise their full potential.

Thank you for your interest in Upper Hutt College. Although our normal enrolment processes have had to change this year, I look forward to showing you our college in other ways and discussing the ways in which your son or daughter will benefit from being part of our school.

Ngā mihi nui



Judith Taylor
Principal



OUR VISION

Upper Hutt College is a vibrant and modern learning environment that will engage and empower every learner to realise their full potential.



MISSION STATEMENT

Upper Hutt College is a community, passionate about learning that encourages pride, participation and excellence.



ACADEMIC SUCCESS

Upper Hutt College has continued to raise the academic achievement of our students, particularly with their NCEA results. In 2019, 91% of Year 11 students gained NCEA Level 1.

Academic success begins in the junior school, where our Certificate of Achievement provides regular ongoing academic success as well as key behavioural competencies. Testing is completed in literacy and numeracy to identify learning needs.

In Year 10, many subjects offer an NCEA standard. Depending on the options students choose, students could enter Year 11 with around 15 – 20 credits towards the 80 required at NCEA Level 1. We also offer a Year 11 placement in one subject to the highest achievers moving into Year 10. Last year, 6 students were so placed and each achieved excellent academic results in this subject.

Our literacy and numeracy rates at Year 11 are very high – both over 95% for our entire Year 11 cohort.

We recognise academic success in a number of ways, including an Academic assembly where those who have achieved Merit and Excellence endorsements in NCEA are presented with certificates and badges.

Students and parents are able to track NCEA progress via our Kamar portal, connected to the college website.



FACILITIES

Upper Hutt College is a decile 6, state co-educational school, situated in Trentham, Upper Hutt. The roll in 2020 is just under 1,000 students.

Academic success begins in the junior school, where The college is set in 9 hectares of lovely grounds, encompassing rugby, cricket and football fields, an astroturf as well as netball and basketball courts.

The facilities at Upper Hutt College include:

- Creative Arts Centre, incorporating a Music room and practice suites, a Media Studies room with high end computers, two Art teaching rooms, a senior Art room and a Photography suite, a Drama room and a Dance studio, complete with a sprung floor
- Student cafeteria and a barista shop
- Modern Administration Block, housing 8 state-of-the-art classrooms, a Deans Centre, student and visitor reception areas, administration offices and staffroom
- Sports Centre incorporating 2 gyms and a weights room
- Astroturf courts for all weather sports and hard courts for netball, basketball and volleyball
- Library with a comprehensive range of books and student access to computers and the internet
- Science classrooms including specialist Science laboratories
- 5 specialist computer classrooms supplemented by computer pods, classroom computers and sets of chromebooks
- Specialist technology rooms for Graphics, Wood, Metal, Digital, Food and Textiles Technology
- Awhina Resource Unit for students with special learning needs

Upper Hutt College's population reflects New Zealand's society. The school has an International programme that welcomes students from Asia, South America and Europe to learn in a New Zealand school. Many of these are fee-paying students and some also come on international exchange programmes.

COMMUNICATION WITH PARENTS

It is very important that there is a good flow of information between home and school. In that way, we can work together to ensure that students are well supported and that they can achieve the best educational outcomes possible.

At Upper Hutt College, we provide the following:

Contact

- A meeting before the school year starts to discuss your child's enrolment
- Personal contact from your child's Ako teacher early in Term 1 to introduce themselves and inform you of how your child has settled into the college

Reports

- Subject Reports are sent to Juniors in Terms 1, 2, 3 and 4
- Subject Reports are sent to Seniors in Terms 1, 2 and 3
- Certificate of Achievement marks are sent to Juniors at the end of each term
- Assessment grades and associated comments, as well as live attendance are available on the KAMAR parent portal

Parent Evenings

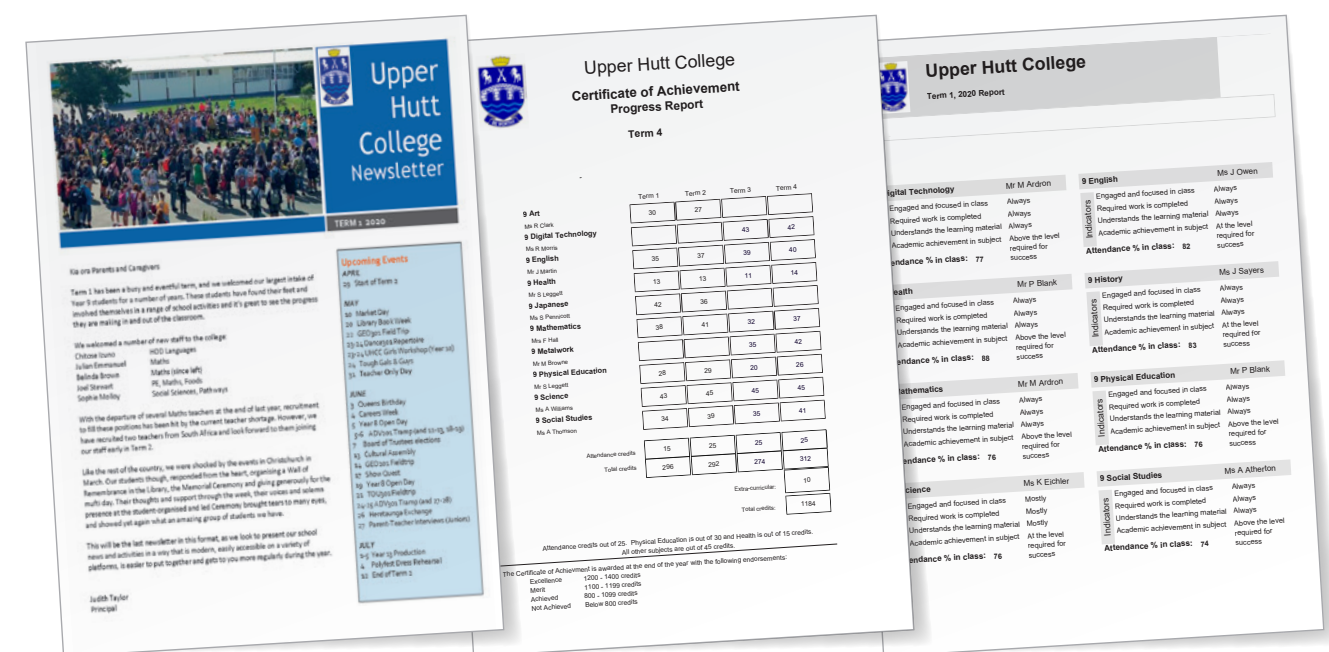
- Learning Conferences - extended meetings with Ako Teachers of Year 9 and 11 students in Term 1.
- Subject report evenings where parents/caregivers can meet teachers and discuss progress of students
- Pacific Island Parent Evenings and Remutaka Whanau Meetings

Newsletters

- School newsletters detailing news and events at school are emailed home and are also available for viewing on our website.

e-Information

- The school website - www.upperhutt.school.nz - provides up to date information on school activities, achievements and news
- Through the website there is a portal into KAMAR, our student management system, where parents and students have access to attendance and academic data, as well as to events and notices.
- The Upper Hutt College App is available in Apple and Android versions.



EXPECTATIONS

Parents can expect the college to

- provide qualified and interested teachers and appropriate facilities maintained in high order
- support parents in setting and maintaining high standards of work, participation and behaviour
- communicate regularly on progress and matters of concern
- provide opportunities for parents to be consulted and involved

Students can expect that

- teachers will be committed to student learning and interested in them as people
- teachers will acknowledge achievement and success in all aspects of college life and will always be ready to offer assistance
- the college will establish clear guidelines for work and behaviour and be consistent in the maintenance of high standards
- the college will maintain a positive school and class room learning environment

The college expects that

- students attend regularly, behave sensibly and accept that rules are necessary for the smooth running of a large school
- students will involve themselves in the wider life of the school and make full use of their talents
- parents will take an interest in the attendance, work and other activities of their sons and daughters and that they will provide adequate study facilities and the appropriate encouragement for them in their endeavours
- parents assist in seeing that high standards are set



CURRICULUM PATHWAY

Year 9	Year 10	Year 11	Year 12	Year 13
English* ESOL	English* ESOL	English 101* English 102 Internal English 103 ESOL	English 201* English 202 Internal English 203 ESOL	English 301 English 302 English 303 ESOL
Mathematics*	Mathematics*	Mathematics 101* Mathematics 102 Mathematics 103	Mathematics 201 Mathematics 202	Maths with Calculus Maths with Statistics Mathematics 303
Science*	Science*	Science 101* Science 102 Biology	Physics Chemistry Biology	Physics Chemistry Biology
Social Studies* History	Social Studies* History	Geography History	Geography History Tourism	Geography History Tourism Classical Studies
Physical Education* Health* Adventure Education	Physical Education* Health*	Physical Education 101 Physical Education 102 Health	Physical Education Adventure Education Sport Leadership Health	Physical Education Adventure Education Sports Performance Community Sports Leadership Health
Art	Art	Art	Painting Photography Design	Painting Photography Design
Maori Japanese Spanish	Maori Japanese Spanish	Maori Japanese Spanish	Maori Japanese	Maori Japanese
	Enterprise Studies	Commerce	Commerce Financial Literacy	Commerce
Dance Drama	Dance	Dance Drama	Dance Drama	Dance Drama
			Media Studies	Media Studies
Music	Music	Music	Music	Music
Food and Nutrition Textiles Technology Design & Visual Communication (DVC) Hard Materials Tech.	Food and Nutrition Textiles Technology Design & Visual Communication (DVC) Hard Materials Tech.	Food & Nutrition OR Hospitality & Catering Textiles Technology Design & Visual Communication (DVC) Building and Construction (BCITO) Mechanical Engineering	Food & Nutrition OR Hospitality & Catering Textiles Technology Design & Visual Communication (DVC) Building and Construction (BCITO) Mechanical Engineering	Food & Nutrition OR Hospitality & Catering Textiles Technology Design & Visual Communication (DVC) Building and Construction (BCITO)
Digital Technology Digital Science (Electronics)	Digital Technology	Digital Technology 101 Digital Technology 102	Digital Technology Computing	Digital Technology Computing
Foundation Skills	Foundation Skills	Pathways Skills for Work and Life	Pathways Retailing Gateway Future Pathways	Pathways Retailing Gateway

* Compulsory Subjects

Subjects will run depending on sufficient student numbers

JUNIOR CURRICULUM

To ensure that all students have the opportunity to reach their potential, we offer a range of classes for Year 9 students.

Placement in these core classes is based on entry tests which students sit at the end of Year 8 and the recommendation of their contributing schools. We have accelerate classes, learning assistance classes and mainstream classes into which the majority of our students are placed.

Numbers in classes vary from about 15 in the learning assistance classes to 30 in the accelerate classes, and all students are provided with encouragement and opportunities to extend their academic abilities.

Year 9

All students in Year 9 study English, Mathematics, Science, Social Studies, Physical Education and Health. In addition to this, students can select up to FOUR options. All options are half year courses except for languages which may be taken as a full year course. Further details will be available when students select their Year 9 courses at enrolment.

- Digital Technology
- Art
- Spanish
- Food Technology
- Drama
- Japanese
- Textiles Technology
- ESOL
- Maori
- Foundation Skills
- History
- Music
- Hard Materials Technology
- Adventure
- Digital Science (Electronics)
- Design & Visual Communication (DVC)

Year 10

All students study English, Mathematics, Science, Social Studies, Physical Education and Health and they also study TWO options for the full year. Many courses offer a small number of credits towards NCEA Level 1.

Certificates of Achievement

The Year 9 and 10 Certificates of Achievement are awarded to students at the end of the year and recognise a student's effort and achievement with their learning in each subject, attendance and extra-curricular activities. They enable Year 9 and 10 students to develop the skills necessary for success in NCEA and provide an incentive for them to work consistently to the best of their ability. High achieving students can earn a Certificate of Achievement endorsed with Merit or Excellence.



"I love how much freedom we have at school, from sports to school work and even making friends, it's so amazing."
Caitlin Holmes



"UHC has the best sports and our teachers are really nice. I like break times where we can hang out with friends."
Wiremu Wehi-Jenner



"I really enjoy moving around the school for my different classes. I enjoy learning in class with my friends."
Olivia Yule

SENIOR CURRICULUM

Qualifications

The National Certificate of Educational Achievement (NCEA) is the main qualification for all senior secondary students. In Years 11, 12 and 13, students study towards obtaining sufficient credits to gain NCEA at Level 1, 2 and 3. In each of the subjects at senior level, there is a mix of internal and external assessments, involving achievement standards and / or unit standards.

Other qualifications offered may include:

- National Certificate in Mechanical Engineering Technology (Level 1)
- National Certificate of Tourism (Introductory Skills) (Level 2)
- National Certificate of Retail (Level 2 and Level 3)

Year 11

All students study six subjects which include English, Mathematics, Science and three options. Students may choose from several different English, Mathematics and Science courses, depending on their individual needs and abilities. Some students may be directed into courses depending on their Year 10 performance.

Year 12

All students must study English and five other subjects. Most subjects at NCEA Level 2 have pre-requisites to entry based on the number of credits achieved at NCEA Level 1.

Year 13

Students study five subjects. Most students will work towards an NCEA qualification but there is a wide range of courses available and students may undertake multi-level study.

Students make their subject choices in August for the following year, and consult with their Dean and appropriate HODs. The availability of a course at any level is dependent on the numbers wishing to take it. Some subjects have a restriction of numbers and some have pre-requisites. The Course Handbook will be available in Term 3.



EXTRA-CURRICULAR ACTIVITIES

There are a large number of different activities available to students.

Cultural

- Amnesty International
- Music Lessons
- Choir / Choruses
- Cultural Committee
- Debating
- Jazz / Blues / Concert Bands
- Environmental Group
- Barbershop Quartet
- Kapa Haka
- Polynesian Club
- School musicals
- Drama
- Productions
- Cultural Evenings
- Games Group
- 40 Hour Film Festival

Sport

- Athletics
- Badminton
- Basketball
- Cricket
- Cross Country
- Dragon Boating
- Fencing
- Futsal
- Golf
- Hillary Challenge
- Hockey
- Interform Sports
- Lawn Bowls
- Volleyball
- Netball
- Touch Rugby
- Rugby
- Football
- Squash
- Tennis
- Rugby League
- Softball
- Ultimate Frisbee
- Waka Ama

Service

- 40 Hour Famine
- Student Mentor
- BOT Representative
- Great Mate (GR8M8)
- Peer tutor
- House Leader
- Library Assistant
- Environment Committee
- Search & Rescue team
- School Ball Committee
- School Leader
- PB4L Committee
- Sound & Lighting Crew
- Sports Committee
- Student Council
- Arts Committee

Classroom

- Homework Club
- Drama Productions
- Science Forums
- Market Days
- Olympics of the Mind
- Work Choice
- Field Trips
- Cooking Competitions
- National and International English / Science / Mathematics Competitions



STUDENT LEADERSHIP

To ensure that all students feel a sense of belonging within the school, we promote participation, build relationships between students of different levels and foster student leadership.

We have

- A House System, where the school and its staff are divided into 4 Houses - Blake, Hillary, Jackson and Te Kanawa. A vigorous and well supported Inter-House Competition is run every year, with Houses competing for the Peter Lee Trophy. Students are encouraged to participate in a wide variety of events, including Athletics Day, Upper Hutt College Week, Olympics of the Mind, a Haka competition and Inter-House sport.
- Opportunities for students to take leadership roles within the Year level, House and wider school community.
- School Leaders - Head Boy and Head Girl, Student Representative on the Board of Trustees.
- House Leaders - Senior Students within each House are voted for by students and play an important role in House Assemblies, Inter-House Competitions and as role models. Each House also has a number of junior students as leaders.
- Student Committees - Students meet regularly to discuss school-wide issues as members of the Student Committees - Arts, Sports, PB4L, Publicity and Environment. Students from all year levels are encouraged to develop their leadership skills by being a part of these Committees.
- 'Great Mate' (GR8M8) Leaders - Senior students who are specially selected and trained to work with Year 9 students and assist them with their transition to school in Term One.
- Peer Tutors - Senior students who choose to give up study time, or help at the Homework Centre, to assist other students with reading or in particular subject areas.



STUDENT SUPPORT

In order for students to achieve their best at Upper Hutt College, we provide a number of support systems.

We have:

- The Ako Teacher is the person who has overall responsibility for day to day matters involving the student in their Ako class. The Ako teacher sees the class daily and is the person to whom routine notes and queries about absences, health matters, uniform etc should be directed.
- Deans have a broad overview of their Year Level and work with teachers, students and families on matters of guidance and discipline. Concerns regarding courses, subject changes or attendance can be directed to the Deans.
- The Deputy Principal and Assistant Principals also have a Head of Year responsibility and work closely with the Deans on matters relating to guidance and discipline. Queries regarding school policy or matters of a more serious nature may be directed to them or to the Principal.
- The Heads of Department are in charge of the courses, resources and progress of students taking their subjects. Queries related to a specific course or subject can be directed to the subject teacher or HOD concerned.
- The Counsellors may be contacted by students or parents/caregivers on matters relating to school or personal issues.
- The Careers Advisor helps students with queries regarding careers and future pathways.
- GR8M8 (Great mate) Leaders are specially trained senior students who work closely with Year 9 students helping them settle into college life.
- Peer Tutors are senior students who choose to give up study time, or help at the Homework Club, to assist other students with reading or in particular subject areas.
- The Homework Club which is run after school, supervised by teachers and senior students.
- Our well-qualified Teacher Aides support both staff and students in everyday teaching and learning, where necessary.

ENROLMENT

It is simple to enrol your child at Upper Hutt College.

Step One

- Download and complete the enrolment form available from the school website (www.upperhutt.school.nz) and email or drop into the school Office.
- A Prospectus and enrolment forms will also be sent to students at contributing schools.

Step Two

- In Term 3, an enrolment interview will be held with a parent/caregiver and student together with a senior staff member. This will be an opportunity to discuss your child's learning requirements, and anything else the school needs to be aware of to best meet the needs of your child.

Step Three

- Year 9 students starting in 2021 will receive further information about the beginning of the year closer to the time. All Year 9 students take part in a 2-day Orientation Programme that introduces them to the school.

For enrolments at other levels, please complete the enrolment form and return to the College and we will be in touch with you to arrange an enrolment interview.

We are currently in the process of organising an Open Day for students to visit the school, and we will be inviting students from contributing schools to join us. If you live further afield and would like your son/daughter to attend the Open Day, please contact the school Office.

COVID-19 restrictions mean we will be unable to offer an Open Evening, but we will shortly have a Virtual Visit to the college available on our website for you to see key aspects of our school.

We welcome enrolments from all students, regardless of the area in which they live - we do not have an enrolment scheme.

Most students from our contributing schools will have the opportunity to come to an Open Day and experience the school in action for half a day.

We welcome visits from prospective students or parents who may have missed the Open Day. Please contact the Office for more information.



UNIFORM

The school uniform is worn by all students. It is available from NZ Uniforms in Lower Hutt.

The college stresses the importance of wearing the uniform tidily and correctly and reserves the right to loan students second-hand items of uniform, withdraw students from class or send students home if they are not in the correct uniform.

Junior Girls & Boys (Years 9 and 10)

- Sky blue monogrammed polo shirt
- Royal blue monogrammed jersey
- Royal blue monogrammed sweat top (optional)
- Girls: Green Ancient Douglas design kilt
Roman sandals in brown, blue or black, worn without socks or tights
OR Approved black leather school shoes worn with either white socks (worn above the ankle and below the knee) or tights in navy, black or tan.
- Boys: Grey cotton drill shorts
Roman sandals in brown, blue or black, worn without socks
OR Approved black leather school shoes worn with Upper Hutt College boys socks

Senior Girls (Years 11, 12 and 13)

Senior girls may wear the uniform for Junior Girls as detailed above, or the following:

- Upper Hutt College white dress shirt worn with girls cross-over tie (in place of the polo shirt)
- Upper Hutt College black dress trousers or shorts

Senior Boys (Year 11, 12 and 13)

Senior boys may wear the uniform for Junior Boys as detailed above, or the following:

- White dress shirt worn with Upper Hutt College tie (in place of the polo shirt)
- Upper Hutt College black dress trousers
- Royal blue monogrammed jersey
- Black ie faitaga with white shirt and tie



PE Uniform

(for all students doing Physical Education)

- Upper Hutt College PE top
- Upper Hutt College PE shorts
- Sports shoes with non-marking soles worn with sports socks

Additional items include

- Upper Hutt College rain jacket (lightweight or winter weight)
- Blazer (optional for seniors)
- Upper Hutt College scarf, beanie, cap or bucket hat
- Yellow and blue tie for Year 13 students only

Other

- Students are expected to be clean and well presented. Uniform is to be worn correctly
- A plain white short-sleeved t-shirt or polyprop top may be worn beneath the school polo shirt
- Hair is to be clean and tidy – no extreme cuts, styles or unnatural colours
- Boys must be clean shaven
- Makeup which portrays a natural look or has an unobtrusive appearance is acceptable
- Nail polish is not permitted
- Students may wear two plain studs or sleepers in each ear, a wristwatch and one flat ring
- Taonga and necklaces of religious/cultural significance may be worn provided they are not visible
- One small nose piercing is allowed but it must be a small, plain stud. No other visible piercing (including tongue, or eyebrow piercing)

SENIOR STAFF 2020

Senior Leadership Team

Principal	Judith Taylor	BA, Dip Tchg
Deputy Principal	Janetta Van Maren	BA(Hons), Dip Tchg
Assistant Principal	Peter Blank	BPEd, BTchg, Dip Jour
Assistant Principal	Stephen Rodger	BA, Dip Tchg
Assistant Principal	Amy Perkins	BA, Dip Tchg

Heads of Departments and Positions of Responsibility

Art	Rachel Clark	BFA, Grad DipEd
Dance	Donna Montgomery	BA, Dip Tchg
Drama	Jason Towersey	MA, Dip Tchg
English	Jonathan Martin	BA, Dip Tchg
Guidance Counsellor	Mari Cribb	BEd, MGuidCouns, Dip Maori Visual Art, Dip Alcohol & Drugs Studies, Dip Tchg
Health	Haley Charles	BLS, BEd, Dip Tchg
International & ESOL	Janetta Van Maren (Acting)	BA (Hons), Dip Tchg
Languages	Stephen Rodger (Acting)	BA, Dip Tchg
Learning Support	Karla Lister	BEd, Dip Tchg
Maori	Jackie Awa	Dip Mao, Dip Soc Rhb, Dip Tchg
Mathematics	Andrew Gurney	BSc, Dip Tchg
Media Studies	Zondree Pierre	BA, BCA, Dip Tchg
Music	Jill Owen	BMus(Hons), Dip Tchg
Pathways	Karina Campbell	BA, BEd, PGDipSchool Management, Dip Tchg
Physical Education	Stuart Berkeley	BA(Hons), QTS
Science	Catherine Laing	MBA, BSc(Hons), Dip Tchg
Social Sciences	Lorraine Andrews (Acting)	BA, Dip Tchg
Special Needs	Wendy Forde	TTC, Dip Special Needs
Technology	Nick Booth	CAPLDipSpecialist Subjects, Dip AdvStudEd, CertEd

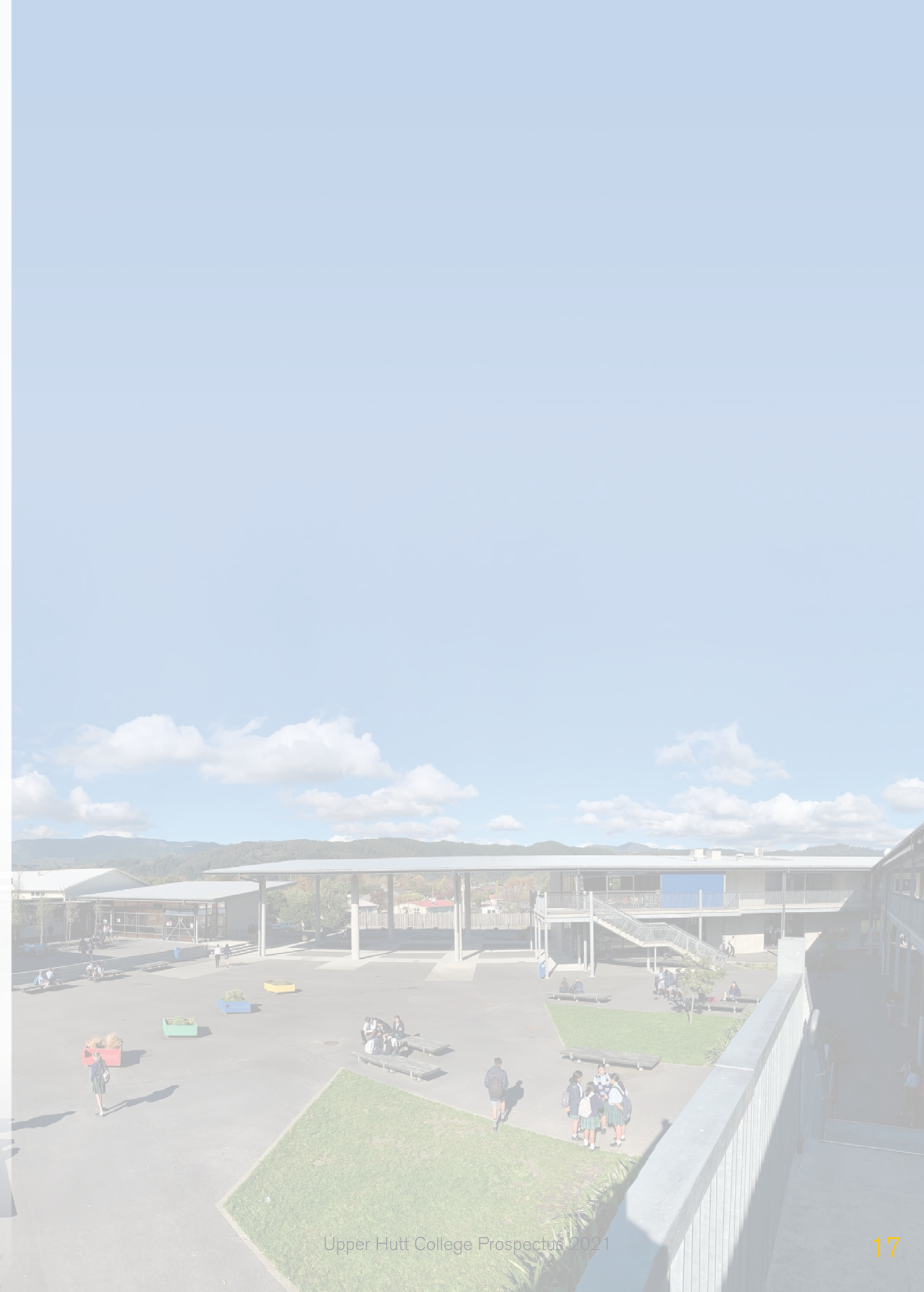
Deans

Year 9	Sam Keegan
Year 10	Kath Cowley
Year 11	Teresa Cargo
Year 12	Phil Chevis
Year 13	Ingrid Hofsteede
Dean of Junior School	Haley Charles
International Dean	Paul Fairfield

Board of Trustees

Garth Johnson (Board Chair), Mark Brewer, Jaco Greyling, Tania Jones, Tania Wilkinson, Bruce Thomas (Staff Rep), Mackenzie Brewer (Student Rep), Judith Taylor (Principal), Karen Huaki-Feaver (Board Secretary)

The Board of Trustees meet on the last Thursday of every month, 6pm in the Board Room.





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www.upperhutt.school.nz