

## BYOD FAQs - Students

### **What are the expectations of me as a student?**

If you choose to bring a device to school, it is to support and enhance your learning in the classroom. Before being able to use the device you will need to sign an *Acceptable Use Agreement* specifically related to BYOD which outlines the guidelines and responsibilities of having a device at school. The most important expectations are that you:

- abide by the Agreement
- keep your device safe and protect it from damage
- ensure your device is used for appropriate and acceptable purposes only
- follow the instructions of your teacher regarding the use of the device
- take measures to keep yourself safe online
- ensure the device is fully charged each day and ready for use.

### **Can I use the device in class whenever I want to?**

No. Your teacher will let you know when it's okay to use your device. There will be times when it is not appropriate, or when it is not needed for that particular piece of learning. The teacher has the final say over the use of your device in the classroom.

### **Can I use my smartphone as a device?**

While smartphones are wonderful for taking photos or video, communicating and many short internet searches, the size of the screen makes it unsuitable as a serious tool for learning, and the ability to complete lengthy documents is very limited.

### **How do I access the internet with my device?**

When you complete the *Acceptable Use Agreement BYOD* and return it to school, it will take up to 48 hours for you to gain access to the internet depending on whether the technicians are at school at that time. Information will be sent to your school email account and after completing any instructions, you will have access to the internet through the school's wireless network.

### **Can I access my files on the school H-Drive with my device?**

No. Your device will only access the internet and not the school network. You will need to start saving files in your Google Drive account (in the cloud) so your information is available anywhere, anytime.

### **How can I use my device in the classroom?**

With your teacher's permission, you will be able to create documents and take notes (and save to the cloud or USB), research, email information, homework, assessments to your teacher, collaborate on shared documents with classmates, develop presentations, build a portfolio of your work (eg creative writing). You will be able to use Google Apps for your classwork although some subjects may require different software and/or apps.

### **Where can I store my device safely?**

At the moment there are no on-site storage facilities and the lockers we have are not designed to be robust enough to store your device securely. You are responsible for your device and will need to carry it around with you during the school day. Staff will not be able to 'mind' your device for you.

**Can I charge my battery at school?**

Ideally, your device should be fully charged to last the full school day. However, sometimes this isn't always the case. There are limited power points in classrooms and it is at the discretion of the teacher as to whether you can charge a device in a classroom or surrounding areas. The school does not provide chargers.

**Can a teacher look at my device?**

Yes. A teacher can ask you to show them your device, what you are doing and how you are using it at any time, both inside and outside of the classroom. Your usage of the internet is also monitored and if there are any concerns – including amount of data downloaded, time spent on the internet, areas accessed etc – your usage will be investigated further. See the *Acceptable Use Agreement BYOD* and the *Cybersafety Use Agreement*.

**What are the consequences if I am not using my device as I should be?**

By signing the *Acceptable Use Agreement BYOD*, you agree that you will use your device according to the guidelines and requirements laid out in the Agreement. If you don't, normal school disciplinary action may follow. In the classroom, this may include you closing the device, shutting it down, putting it away at the teachers' direction. It may mean other actions in our normal disciplinary processes. It may also mean that you lose technology privileges including permission to bring a device to school or your user access may be limited

**Where can I get help with my device?**

Upper Hutt College staff are not responsible for the technical aspects of device use and this includes teachers, IT and support staff. You will need to make sure you can work the apps and programs on your device. It is possible that we will have a group of student Tech-experts willing to assist students during the year.