

YEAR 9 AND 10 CERTIFICATES OF ACHIEVEMENT

These Certificates of Achievement are awarded to year 9 and 10 students at the end of each year based on their efforts and achievement with their class work, co-curricular activities and attendance.

The Certificate of Achievement encourages students to develop the necessary skills during their first years at Upper Hutt College, and provides an incentive for students to work consistently to the best of their ability.

For each subject, each term, students may receive up to 45 points. 25 of those points come from academic work (tests and assessments) and the other points come from:

- *Managing self*
- *Relating to others*
- *Participating and contributing (in the learning community)*
- *Homework completion*

There is one exception to this, Physical Education and Health, in which the 45 points are shared between the two subjects, 30 per term for Physical Education, 15 per term for Health.

Attendance at school is allocated 25 points per term. Up to an additional 40 points are allocated at the end of the year depending on co-curricular participation. The total mark possible for one term is 340 points. During the year students can gain a possible 1400 points.

Students need at least 800 points at the year's end to earn the Certificate. If they gain over 1100 points they will be awarded the Certificate with an endorsement of Merit. If they gain at least 1200 points, they gain an endorsement of Excellence. Those students who achieve at the highest level are conferred their Certificate of Achievement with an Excellence endorsement at the formal prizegiving at the end of the year.

Caregivers and students receive a progress report at the end of each term. More detailed information is provided to parents at the start of each year.